



Owner Address Change Request

Instructions to request a change of address:

- Fill out this form completely to ensure Valero has all updated Owner information.
- **Sign the form.** The Owner's signature is **required** to update any and all information. **NOTE:** If signing on owner's behalf, please attach documentation establishing your relationship with the Owner for Valero's review, if not previously provided.
- Mail or email the form and all applicable authorized documents, if any, to the address or email provided below.

| OWNER INFORMATION | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Owner Name | |
| 8 Digit Owner Number | Social Security Number/Tax ID |
| Phone | Email |
| OLD ADDRESS | NEW ADDRESS |
| Street Address or P.O. Box | Street Address or P.O. Box |
| | |
| | |
| City | City |
| State | State |
| Zip Code | Zip Code |
| Is your new address the same as your mailing address? (Check one.) <input type="checkbox"/> Yes <input type="checkbox"/> No (Please provide below.) | |
| Street Address or P.O. Box, City, State, Zip Code | |

I hereby authorize Valero Energy Corporation and/or its subsidiaries to change the address and, if necessary, contact information on my account.

Signature of Owner or Authorized Representative
 Signature is required for processing

Print Name

Date

Title

Mail form to:
 Valero Marketing & Supply Company
 ATTN: Lease Crude Accounting – Division Order Department
 P.O. Box 696000
 San Antonio, TX 78269-6000

Email to:
 mineralownership@valero.com